

**MINUTES OF THE SPENCER TOWNSHIP  
REGULAR BOARD MEETING  
Tuesday, October 18, 2011  
7:30 p.m.**

1. Supervisor Knapp called the meeting to order at 7:30 p.m.  
Present: Supervisor Knapp, Clerk Biegalle, Trustee Fransden, Stapp and Treasurer Gaglio.  
Absent: None  
Also Present: Fire Chief Al Wright
2. Supervisor Knapp led the Pledge of Allegiance to the Flag.
3. Motion was made by Trustee Fransden and supported by Clerk Biegalle to approve the minutes from the September 20, 2011 (Regular Board Meeting) and the October 13, 2011 (Special Board Meeting). Motion carried unanimously.
4. Motion was made by Clerk Biegalle and supported by Trustee Fransden to approve the bills as submitted. Motion carried unanimously.
5. Treasurer Gaglio reviewed the Treasurer's report with the Board. Motion was made by Trustee Fransden and supported by Clerk Biegalle to approve the Treasurer's Report as submitted. Motion carried unanimously.
6. Public Comments - (None)
7. Communications:
  - Board of County Road Commissioners – re: Urges homeowners to shake their mailbox.
8. Reports:
  - **Supervisor's Report & Zoning**
    - door repaired in basement
    - meeting room carpet to be cleaned on Tuesday, October 25, 2011
    - will be looking into new carpet pricing
    - bids for snow plowing
      - need to publish in paper (Cedar Springs Post)
    - met with Dan Hula regarding dry hydrant at dam area. Information forth coming.
    - introduced new Trustee Jeff Stapp.
  - **Fire Chief's Report**
    - Month of September (26) calls
      - 15 Medicals
      - 1 Power line down
      - 2 Dispatched & cancelled en route
      - 1 Property Damage Accident
      - 3 Miscellaneous Calls
      - 4 Assist calls for Oakfield FD & Maple Valley FD
    - Of these calls 2 medical calls and one false medical alarm were made in Nelson TWP for the month.
    - brought in new TNT rescue equipment for Board to look at.
  - **Planning and Zoning Report (none)**
  - **Library Report**
    - Clerk Biegalle presented the Manager's report for October, 2011 as the following:
      - 2184 people visited the library in September and 4071 items were circulated.
      - Fall storytimes for children 6 and under continue on Thursday evenings at 6:30 p.m.
      - KDL has a new site ([ebooks.kdl.org](http://ebooks.kdl.org)) for easy downloading of eBooks, eAudiobooks and music.
      - Share your library memories or a story of how Kent District Library has influenced you and your community; forms are available at [www.kdl.org](http://www.kdl.org) or in the library; stories shared by November 1<sup>st</sup> will be entered in a raffle for Schuler gift cards.
      - The Friends held a successful annual book sale on Saturday, October 8<sup>th</sup>.
      - The next quarterly business meeting will be held November 1<sup>st</sup> at 7:00 p.m. at the Library.
9. Old Business: (None)

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10. New Business

- **Public Hearing - Declaration of Intent to Make Public Improvements; Tentative Designation of Woodbeck Special Assessment District.**

Supervisor Knapp reviewed the purpose of the Public Notice.

Motion was made by Trustee Fransden and supported by Trustee Stapp to go into public hearing. Motion carried unanimously.

Residents in attendance questioned PLM regarding their access to Lincoln Lake.

PLM stated that all areas are being managed on an as needed basis.

Other questions included whether or not the treatments were working and how they test.

PLM reviewed the updated Lake Management Plan.

Questions regarding the assessment amount and how were they determined were discussed. There was concern about the 18 units on one lot and how they felt they should be assessed.

Supervisor Knapp reviewed the Special Assessments.

Motion was made by Trustee Fransden and supported by Treasurer Gaglio to adjourn the public hearing and reconvene into Regular session. Motion carried unanimously.

- **Consider Approval of Special Assessment Resolution No. 2 (#11-006) Determination to Make public Improvements; Approval of Plans and Estimate of Costs; Final Determination of Special Assessment District; Preparation of Special Assessment Roll.**

Motion was made by Treasurer Gaglio and supported by Trustee Stapp to approve the of Special Assessment Resolution No. 2 (#11-006) Determination to Make public Improvements; Approval of Plans and Estimate of Costs; Final Determination of Special Assessment District; Preparation of Special Assessment Roll. Motion carried unanimously by roll call vote.

- **Consider Approval of Special Assessment Resolution No. 3 (#11-007) Filing of Special Assessment Roll for Special Assessment District; Notice of Public Hearing.**

Motion was made by Treasurer Gaglio and supported by Trustee Fransden to approve the Special Assessment Resolution No. 3 (#11-007) Filing of Special Assessment Roll for Special Assessment District; Notice of Public Hearing. Motion carried unanimously by roll call vote.

- **Appoint Election Inspectors for November 8, 2011 Election:**

-Edna Potts

-Lisa Wright

-Vicki Miller

Motion was made by Treasurer Gaglio and supported by Supervisor Knapp to approve the proposed Election Inspectors for the November 8, 2011 Election. Motion carried.

11. Adjournment

Motion was made by Trustee Fransden and supported by Trustee Stapp to adjourn. Motion carried unanimously.

Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Denise M. Biegalle  
Clerk

Approved by:

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Denise M. Biegalle, Clerk

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Jeff Knapp, Supervisor