

**Minutes of Regular Meeting of Spencer Township Board**  
**Spencer Township Hall**  
**Tuesday, August 18, 2020 at 7:30 p.m.**

1. **Supervisor Knapp called the meeting to order.**  
Present: Fase, Baas, Knapp, Wright & Wood  
Absent: none
2. **Supervisor Knapp led the Pledge of Allegiance to the Flag.**
3. **Approval of July 21, 2020 Minutes:**  
Motion was made to accept minutes as is by Wood and supported by Fase. Motion carried.
4. **Approval of payment of bills:**  
Motion was made by Wood and supported by Fase. Motion carried.
5. **Baas presented the Financial Report:**  
Motion was made by Wood and supported by Fase.
6. **Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.) –**  
None
7. **Communications –** Letter from Auditor to state that audit has started.
8. **Reports:**
  - ❖ **Fire Chief's Report**  
Alan Wright read fire report as of July 31st we have had 221 calls.
  - ❖ **Library Report –** still offering curbside pickup and minimal amount of people into library.
  - ❖ **Supervisor Report –** Road project into full force, Lincoln Lake Ave from 18 Mile to 19 Mile then west on 19 Mile, also Silver Beach area roads.
  - ❖ **Planning & Zoning Report –** Baas gave report
9. **Unfinished Business –** None.
10. **New Business**
  - a. Kicks at Bowen wants to change license from Tavern to Liquor. Baas presented that we will write a new resolution for this liquor license if amount owed is paid and amount the lawyer bills for writing new resolution, Supported by Fase. Roll Call: Ayes – Fase, Wood, Baas, Wright, Knapp & Nays – none Special meeting for Resolution will be made after balance is paid and lawyer has new resolution ready.
  - b. Installing remote software on network for all personnel to access their computers safely. Catherine Knapp explained the software from Addorio. Also, Assessor Andrea explained she would like it, so when she is in the field working or at home, she can pull-up information anytime. Motioned to have installed by Wright seconded by Baas and carried by unanimous vote. Passed
11. **Board Comments – none.**
12. **Adjournment**  
Motion was made by Wood and supported by Fase at 8:07 pm. Motion carried.