

Minutes of Regular Meeting of Spencer Township Board
Spencer Township Hall
Tuesday, June 16, 2020 at 7:30 p.m.

1. **Supervisor Knapp called the meeting to order.**
Present: Fase, Baas, Knapp, Wright & Wood
Absent: none
2. **Supervisor Knapp led the Pledge of Allegiance to the Flag.**
3. **Approval of May 19, 2020 Minutes:**
Motion was made to accept minutes as is by Wood and supported by Fase. Motion carried.
4. **Approval of payment of bills:**
Motion was made by Wood and supported by Fase. Motion carried.
5. **Baas presented the Financial Report:**
Motion was made by Wood and supported by Fase.
6. **Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.) –**
None
7. **Communications**
Consumers Energy – Utility tree trimming to be done this summer, map will be posted on Community board in township lobby.
Kent County Road Commission – Preconstruction meeting minutes – discusses the project starting on Larsen at Cooper Creek to last until mid-August
8. **Reports:**
 - ❖ **Fire Chief's Report**
Alan Wright fire report for this month will be included in next month's meeting. Alan asked permission to buy an ID system to make firefighters badges/ID. They are needed for everything now. Wood motioned to have fire department buy one up to \$3500, Fase seconded. All in favor. Motion carried.
Alan introduced Cal Brinks of Kent County Purchasing. Cal has joined us to clarify the details of our new county pumper we will be getting in 2021.
 - ❖ **Library Report** – no report
 - ❖ **Supervisor Report**
Road projects- dust control and road projects being assessed. Hesitant about budget until we see the June state revenue share. Will address further in July. Analon property will be split and quit claim deed to two neighbors with adjoining property to it, when title search comes back.
 - ❖ **Zoning Board of Appeals** – none
 - ❖ **Planning & Zoning Report** – none
9. **Unfinished Business – none**
10. **New Business**
 - a. New County Pumper acceptance – Kent County will pay for the full price for the pumper, then when we take acceptance of the new pumper we will be invoiced for any amount above the county commission share of \$202,000 Wood motioned that Spencer Township will pay any remaining balance above the \$202,000 for the new pumper that we are invoiced, Fase second. All in favor. Motion carried.
 - b. Budget cut suggested – Cintas carpets. Baas will check on prices of buying our own carpets. Tabled to July 2020
 - c. Assessor – Matthew Smith has resigned as of June 30, 2020. Knapp received 3 resumes. After reviewing the three resumes, with Knapp's review of each applicant, Wood motioned that we hire Andrea Roberts, Fase seconded, all in favor. Motion carried. Andrea will start on contract terms as of July 1st, 2020 agreeing to be here on Wednesdays for the half day and Thursdays all day.
 - d. Park & Hall Rentals may proceed starting in July but the renter must agree to governors current (on day of use) orders for venue capacity. It is renter's responsibility to look it up and know current "Venue Capacity Allowed". Michigan Executive Orders may found under, <https://www.michigan.gov> then whitmer, then news, then executive orders
11. **Board Comments** – Leaves have been dumped on township property by someone illegally. Said property will have signs posted and a berm will be built by Chris to hopefully stop this. All persons dumping of anything on township property can receive a \$500 fine.
12. **Adjournment**
Motion was made by Wood and supported by Wright at 8:25 pm. Motion carried.