

Minutes of Regular Meeting
Spencer Township Board
At Spencer Township Hall
Tuesday, March 19, 2019 at 7:30 p.m.

1. **Supervisor Knapp called the meeting to order.**
Present: Knapp, Wood, Wright, Fase & Baas
Absent: none
2. **Supervisor Knapp led the Pledge of Allegiance to the Flag.**
3. **Approval of last month's Minutes:**
Motion was made to keep minutes as is by Wood and supported by Fase. Motion carried.
4. **Approval of payment of bills:**
Motion was made by Wood and supported by Fase. Motion carried.
5. **Baas presented the Financial Report:**
Motion was made by Wood and supported by Fase.
6. **Public Comments/Presentations - (relevant to Township business. Time limit: 3 min.) - none**
7. **Communications - None**
8. **Reports:**
 - ❖ **Fire Chief's Report**
Alan Wright read this month's report with a call volume of 44 calls for last month for a total of 76 calls for 2019
 - ❖ **Library Report** – present by Kaitlin Tang
 - ❖ **Supervisor Report**
Roads update and Congratulations to Lisa Wright for becoming a Certified Michigan Municipal Clerk
 - ❖ **Planning & Zoning Board of Appeals** – Update on Honor Camp – Lawyers are finalizing papers
9. **Unfinished Business – None.**
10. **New Business –**
 - Budget public hearing - Public Budget Hearing was announced at 7:45 pm by Knapp, Motion was made by Fase and supported by Wood
 - Resident asked about library expense not spent this year. Knapp response – not able to roll over.
 - May add \$1500 to library expense, but must get prior approval to buying anything.
 - Discussed expansion of Spencer Township storage records room. Knapp will be doing preliminary blueprint of building and best ways to add additional space for our storage records room, add an additional egress from office and redesign office area.
 - Resident asked about extra funds in Election Expenses – Wright responded – our one precinct is 2997 voters, state only allows 3000, so we must split into two, which means we must purchase one more ballot machine for precinct two and must now have an absentee counting board, so we need another one for them.
 - Public Budget Hearing adjourned at 8:10 pm called back township board meeting by Knapp
 - A. Budget approved per line, with the following adjustments: 101.000.675 Land Division Splits +\$100 to \$1400, 101.000.696 Election Reimbursement to \$3,000, 101.999.850 Land division Splits +\$650 to \$1400, Library \$1500 with prior board approval.
 - B. Adjust 2018-2019 budget as shown to reflect all line items at zero or plus – Wood motioned to accept and Fase supported. Roll Call: Ayes -Baas, Fase, Wood, Wright & Knapp and zero Nays
 - C. Approved all Contracts as consent agenda for the following –
 - i. Matthew Smith – Assessor
 - ii. Bob Ellick – Building Official
 - iii. Jeff Knapp – Building Inspector Fill-in (no cost to township) & Zoning
 - iv. Jeff Biegalle – Plumbing Official
 - v. Jeff Biegalle – Mechanical Official
 - vi. Colt Jacobs – Electrical OfficialWood motioned to accept and Fase supported. Roll Call: Ayes - Fase, Wood, Baas, Wright & Knapp and zero Nays
 - D. Resolution 1 Bass Lake Special Assessment District - Wood motioned to accept and Fase supported. Roll Call: Ayes -Baas, Fase, Wood, Wright & Knapp and zero Nays
 - E. Ordinance Anti-noise & Public nuisance – changes to be made through-out the whole ordinance to change time from 10 pm – 8 am to 11 pm to 8 am in all areas. Scott Baas motioned to accept and Sharon Fase supported. Roll Call: Ayes - Baas, Fase, Wood, Wright & Knapp and zero Nays
 - F. Metro Act application from Casair - Wood motioned to accept and Fase supported. Roll Call: Ayes – Wright, Baas, Fase, Wood & Knapp and zero Nays
11. **Board Comments**
Fase will put together a newsletter to be put in with tax bills in June to include changes such as burning ordinance and possible some type of a survey.
April agenda to include fire commission contract and Resolution #2 for Bass Lake Special Assessment District
12. **Adjournment**
 - Motion was made by Wood and supported by Fase at 8:55 pm. Motion carried.